

## **Job Description**

Host, 20 - 35 hrs. a week

### Requirements

- Must be at least eighteen years of age
- Must genuinely like people, your welcoming attitude of service to the guest must be genuine
- Must be able and willing to engage the guests in light conversation
- Must be able to pass a food safe handling test
- Must understand sanitation protocols and chemical uses
- Must be able to identify table numbers and pivot points
- Excellent customer service
- Must understand the difference between the reality of the situation and your perception
- Must have good communication skills and must be easily understood
- Must be self- sufficient and able to use time adequately while staying busy
- Must be able to determine priority needs and work accordingly
- Must be able to multitask
- Must be able and willing to use computer technology
- Must be an effective listener
- Must be able to accept corrections and directions from ownership and managers
- Must be supportive and respectable to guests and your staff
- Must have good mathematical skills
- Must be highly organized and able to visualize the seating plan
- Must be able to recognize and remember regular guests
- Must read and make an effort to understand, and enforce all the restaurant's policies fairly
- Must have positive conflict resolution attitude
- Must be able to be on your feet and move about the property for shift of a least 5 hours